

## Processing, List of Subprocessors

For information in accordance with the Data Processing Agreement pursuant to Article 28 of the General Data Protection Regulation (GDPR)

(Translated version from [German, version 1.5](#) | translation without guarantee | status: 05/2025)

### 1. Introduction

#### 1.1. Details of the Data Processor

Name	Timebutler GmbH
Street	Rathausgasse 1
Postal code	12529
City	Schönefeld
Handelsregister:	Amtsgericht Cottbus, HRB 18094 CB
Email address	info@timebutler.de
Website	www.timebutler.com

#### 1.2. Terminology

This document uses the terminology and definitions according to the General Data Protection Regulation (hereinafter referred to as "GDPR"). Furthermore, the following terms apply:

- "Contractor" refers to the processor as specified above in this document;
- "Client" refers to the controller pursuant to the GDPR who has entered into a data processing agreement with the processor;
- "Software" refers to the SaaS solution provided by the contractor for use by the client to carry out data processing.

## 2. List of Subprocessor

The processor engages the following subprocessors in accordance with the provisions of the Data Processing Agreement:

Subprocessor	Purpose of processing
Microsoft Corporation One Microsoft Way Redmond WA 98052-6399 USA	Single Sign On in Timebutler
Google Inc. 1600 Amphitheatre Parkway Mountain View CA 94043 USA	Single Sign On in Timebutler and handling of customer inquiries (via email)
Slack - Slack Technologies Limited 4th Floor One Park Place Hatch Street Upper Dublin 2 Ireland	Single Sign On in Timebutler, employee communication tool
AWS - Amazon Web Services Inc. 410 Terry Avenue North Seattle WA 98109 USA	Hosting services in the data center, exclusively within the EU (currently data center in Frankfurt, Germany)
saas.group GmbH Rathausgasse 1 12529 Schönefeld Deutschland	Consulting services for software development and business operations maintenance
JT3 Software GmbH Rieslingstr. 23 65343 Eltville Deutschland	Consulting services for software development and business operations maintenance
Postmark - ActiveCampaign LLC 1 North Dearborn Street, 5th floor Chicago IL 60602 USA	Technical email distribution

Stripe Payments Europe Limited 1 Grand Canal Street Lower Grand Canal Dock Dublin D02 H210 Ireland	Payment service provider processing payment data such as IBAN, name, and invoice information for secure transaction processing
Fernand SAS 128 rue la Boétie 75008 Paris France	Customer Support Tool - used for handling of support requests

### **3. Explanations of Processing Activities**

#### **3.1. Processing of Orders and Payments**

- If the Timebutler user chooses payment via SEPA direct debit, the payment data is forwarded to the financial institution Deutsche Bank AG for the execution of the direct debit.
- If the Timebutler user chooses to pay via PayPal, the user is redirected during the order process to the online payment processing at PayPal.
- If the Timebutler user chooses to pay by credit card, the user is redirected during the order process to the online payment processing at MyCommerce, and the order data is transferred to their order form.

#### **3.2. Data Center / Hosting Services**

Timebutler is operated on servers of the market leader in data centers, AWS. AWS only provides infrastructure such as computing capacity, internet connection, and storage space, but does not access or process personal data. It is ensured that data is stored and processed only within the EU data center (currently Frankfurt, Germany).

#### **3.3. Single Sign-On**

Timebutler uses the Single Sign-On feature (hereinafter “SSO”) from third-party providers for automatic login to the Timebutler user account.

If the user links their Timebutler user account with the user account of one of the SSO providers, a connection to the server of the SSO provider is established on the Timebutler login page. The Timebutler user can decide whether to activate

and use SSO and whether and to which provider data should be transmitted. Data transmission only occurs if the Timebutler user has previously consented to the transfer. The following SSO providers are used:

- Microsoft Corporation
- Google Inc.
- Slack Technologies Limited

The client can disable the Single Sign-On feature for all employees. To do so, the client logs in as an admin to Timebutler and disables the option “Link to social media providers” in the Global Settings.